



## Planning Directors Forum

Monday, February 27, 2023

10:00 a.m. – 12:00 p.m.

Zoom

<https://us06web.zoom.us/j/83078284516?pwd=dTcraWRJdDNUSmJYbG0yc2lLOWcxZ09>

## AGENDA

---

### 1. Welcome/Roll Call (5 mins)

### 2. Discussion Items

- a. **Regional Early Action Planning (REAP) 2.0 Program – Draft Guidelines for AMBAG’s Grant Programs (Heather Adamson, Paul Hierling and Chris Duymich, AMBAG) (15 mins)**

Staff will provide an update on the REAP 2.0 Program development activities including the draft guidelines for AMBAG’s Regional Competitive and Local Suballocation Grant Programs. Planning Directors are asked to provide input on the draft guidelines.

- b. **GIS Site Suitability Tool Update (Paul Hierling, AMBAG) (20 mins)**

AMBAG staff will provide an update on the GIS Suitability Tool which will be released in early March 2023.

- c. **2050 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) Draft Work Program and Schedule (Heather Adamson, AMBAG) (10 mins)**

Staff will present the draft work program and schedule for the 2050 MTP/SCS. Planning Directors are asked to provide input on the draft work program and schedule.

### 3. Other Items/Announcements (5 mins)

### 4. Next Steps/Adjourn (5 mins)

---

- 1. **6<sup>th</sup> Cycle Housing Element Technical Assistance: Sites Inventory (Chelsea Lee and Anthony Errichetto, HCD) (60 mins)**

HCD staff will provide an overview of the sites inventory requirements for the 6<sup>th</sup> Cycle Housing Elements.

**MEMORANDUM**

**TO:** AMBAG Planning Directors Forum

**FROM:** Heather Adamson, Director of Planning

**SUBJECT:** Regional Early Action Planning (REAP) 2.0 Program –  
Draft Guidelines for AMBAG’s Grant Programs

**MEETING DATE:** February 27, 2023

**RECOMMENDATION:**

Staff will provide an update on the REAP 2.0 Program development activities including the draft guidelines for AMBAG’s Regional Competitive and Local Suballocation Grant Programs. Planning Directors are asked to provide input on the draft guidelines.

**BACKGROUND/ DISCUSSION:**

Regional Early Action Planning Grants of 2021 (REAP 2.0) builds on the success of 2019’s REAP program but expands the focus by integrating housing and climate goals, and allowing for broader planning and implementation investments, including infrastructure investments that support future housing development. REAP 2.0 is explicitly intended to meet multiple objectives – infill development, housing for all incomes, vehicle miles traveled (VMT) reduction, and affirmatively furthering fair housing (AFFH) in ways that lead to transformative outcomes and accelerate the implementation of regional and local plans to achieve these goals.

The REAP 2.0 Program provides funds to regional governments to accelerate housing production and facilitate compliance with the 6th Cycle of the housing element, including regional housing need allocations. In addition, REAP 2.0 is specifically designed to provide Metropolitan Planning Organizations (MPO) and other Eligible Entities with tools and resources to help implement and advance plans, primarily including Sustainable Communities Strategies (SCS) as part of Regional Transportation Plans to pursue greenhouse gas emission reduction targets through land use and transportation changes.

*Planning Excellence!*

---

The REAP 2.0 objectives are:

- Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability
- Affirmatively Furthering Fair Housing
- Reducing Vehicle Miles Traveled

The REAP 2.0 Program is funded with \$600 million from the State General Fund. AMBAG's share of this funding is \$10,133,742.41. The REAP 2.0 Program is administered by the California Department of Housing and Community Development (HCD) (Department), in collaboration with the Governor's Office of Planning and Research (OPR), the Strategic Growth Council (SGC), and the California Air Resources Board (CARB).

In early June 2022, AMBAG submitted an advanced application to HCD for funding to deploy an outreach and engagement strategy and to develop a program to disperse these funds throughout the region that promotes the core program objectives of REAP 2.0. AMBAG's advanced application was approved in August 2022.

Throughout 2022, AMBAG conducted extensive outreach to a broad array of stakeholders to gather input, identify programs and partners which assisted in the development of the Proposed REAP 2.0 program framework. AMBAG developed a REAP 2.0 program framework, suballocation programs and draft criteria which were guided by the State's final program guidelines, HCD input and a stakeholder engagement process. AMBAG submitted the full REAP 2.0 application to the State in December 2022. The State is expected to complete the application review within 60 days.

In November 2022, the AMBAG Board of Directors approved the REAP 2.0 program framework consisting of three (3) core components:

- Regional Competitive Grant Program (60% - \$6,000,000)
  - Developed and administered by AMBAG. Applicant awards must support all REAP 2.0 objectives. This program will suballocate the majority of AMBAG's REAP 2.0 funds to a competitive program, granting awards to applicants that best achieve all REAP 2.0 goals and objectives.
- Local Suballocation Grant Program (25% - \$2,625,000)
  - The Local Suballocation Grant Program sets aside \$125,000 per jurisdiction with eligible projects which meet all REAP 2.0 goals and objectives. The goal of this suballocation program is to provide all cities and counties with an opportunity to propose REAP 2.0 eligible projects while allowing for both implementation and planning uses.

- AMBAG SCS Implementation, Technical Assistance, REAP 2.0 Program Development and Administration (15% - \$1,508,742)
  - Regional planning activities that support infill development and implement the SCS such as pricing studies, transit-oriented development, and Opportunity Area planning and implementation
  - Technical assistance
  - Development of the REAP 2.0 Program, including outreach activities
  - REAP 2.0 administration

### ***REAP 2.0 Grant Programs Criteria***

AMBAG staff developed draft criteria for both the Regional Competitive and Local Suballocation Grant Programs based on HCD program requirements. The draft criteria were presented to the Planning Directors Forum in January and to the AMBAG Board of Directors in February 2023. The criteria are included in the draft grant guidelines for both grant programs.

### ***REAP 2.0 Grant Programs Draft Guidelines***

The draft guidelines for the Regional Competitive and Local Suballocation Grant Programs are included in Attachments 1 and 2, respectively. Planning Directors are asked to review the draft grant guidelines and provide feedback and input. The draft guidelines will be refined as needed and released for a public review period later this spring. Following the public review period, the grant guidelines will be finalized and the AMBAG Board of Directors will be asked to approve the grant guidelines and direct staff to issue the Notice of Funding Availability.

### ***Timeline***

- January – March 2023 – HCD and state partners review AMBAG’s final full REAP 2.0 application
- Spring/early Summer 2023 – Develop AMBAG’s Regional Competitive and Local Suballocation Grant Programs including criteria, guidelines, application, forms, etc.
- Summer/early Fall 2023 – Applications due for AMBAG’s Regional Competitive and Local Suballocation Grant Programs
- Late 2023/early 2024 – AMBAG awards Regional Competitive Grant Programs and enters into funding agreements with grant applicants

- June 30, 2024 – Deadline for REAP 2.0 recipient to encumber funds
- June 30, 2026 – Deadline for REAP 2.0 funds to be expended

***Next Steps***

AMBAG will continue outreach activities to gather input for the draft grant guidelines and applications for the REAP 2.0 grant programs.

**ATTACHMENTS:**

1. Draft Guidelines for the Regional Competitive Program
2. Draft Guidelines for the Local Suballocation Grant Program



## Regional Early Action Planning 2021 (REAP 2.0): Regional Competitive Grant Program Draft Guidelines

Adopted: Month day, year

### Table of Contents

Section 1 - Overview.....	2
Background.....	2
REAP 2.0 Program Objectives.....	4
Section 2 - Eligibility.....	5
2a. Allocation Methodology and Eligible Applicants .....	5
2b. Eligible Partnerships.....	6
2c. Eligible Uses and Activities .....	6
2d. Ineligible Activities .....	7
Section 3 – Application Process .....	8
3a. Applying for Funding .....	8
3b. Unallocated Funds .....	9
3c. Funding Criteria.....	9
Section 4 – Contract Administration .....	9
4a. Implementing Agencies.....	9
4b. Administrative fee.....	10
4c. Expenditure Period.....	10
4d. Reimbursement .....	10
4e. Reporting Requirements .....	11
Technical Assistance .....	11
Timeline.....	11
List of Attachments .....	11
Funding Allocation and Subregional Partnership List.....	12

## Section 1 - Overview

The Association of Monterey Bay Area Government's (AMBAG) Regional Early Action Planning 2021 (REAP 2.0) Program guidelines have been developed with input from regional jurisdictional stakeholders to align with AMBAG's adopted REAP 2.0 Program Framework and the state final REAP 2.0 Program Guidelines. The AMBAG REAP 2.0 Competitive Grant Program (RCGP) Guidelines ("Guidelines") implement the REAP 2.0 Regional Competitive funding program in the AMBAG REAP 2.0 Program Framework. The state REAP 2.0 grant supports accelerating housing production, reducing vehicle miles travelled (VMT), and Affirmatively Furthering Fair Housing (AFFH). The AMBAG REAP 2.0 Program Framework, infill definition, and suballocation methodology are under review by the state partners. Therefore, these REAP 2.0 RCGP guidelines remain subject to change depending on state input. These guidelines are consistent with, and when necessary, defer to, the state REAP 2.0 Program Guidelines for establishing terms, conditions, forms, procedures, and other mechanisms necessary to effectuate the program. The California Department of Housing and Community Development (HCD) released REAP 2.0 final program guidelines on July 26, 2022. The AMBAG REAP 2.0 program application is based on inclusive and broad engagement. These guidelines and program will be adjusted as necessary to comply with the state program.

In the REAP 2.0 Guidelines, the state reserves the right, at their sole discretion, to suspend, amend, or modify the provisions of the REAP 2.0 Guidelines at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties. As such, AMBAG reserves the right, at its sole discretion, to suspend or amend the provisions of the REAP 2.0 RCGP guidelines in collaboration with the State, including but not limited to, grant award amounts.

### *Background*

REAP 2.0 (REAP 2021) was established through AB 140 (July 2021) as part of the mid-year budget revise for the State's FY 21-22 budget for transformative and innovative projects that implement a region's Sustainable Communities Strategy (SCS) and help achieve the objectives of more housing and transportation options that reduce reliance on cars. REAP 2.0 builds on actions completed through the 2019 REAP grant program but expands the focus by integrating housing and climate goals, and by allowing for broader planning and implementation investments, including infrastructure investments supporting housing development.

REAP 2.0 builds off the work achieved through REAP 1.0. In 2020, AMBAG set aside approximately \$8 million of REAP 1.0 funding for a grant program to fund subregional planning activities that accelerate housing production and facilitate compliance implementing a jurisdiction's 6th Cycle RHNA, including developing 6th Cycle Housing Elements. Funding was non-competitively awarded based on each jurisdiction's population size category with a minimum allocation of \$65,000. REAP 1.0 was developed to augment resources available through locally received SB 2 and Local Early Action Program (LEAP) grants and to foster subregional collaboration to take advantage of

economies of scale in meeting housing goals.

The REAP 2.0 Program is funded with \$600 million from the State General Fund. AMBAG's share of this funding is \$10,133,742.41. The REAP 2.0 Program is administered by the California Department of Housing and Community Development (HCD) (Department), in collaboration with the Governor's Office of Planning and Research (OPR), the Strategic Growth Council (SGC), and the California Air Resources Board (CARB).

In November 2022, the AMBAG Board of Directors adopted the REAP 2.0 Grant Program Framework, which outlines the core objectives, guiding principles, programmatic areas, major milestones, and schedule for allocating funds available to AMBAG through the state REAP 2.0 grant program. The REAP 2.0 Program Framework includes three core components:

- Regional Competitive Grant Program (60% - \$6,000,000)
  - Developed and administered by AMBAG. Applicant awards must support all REAP 2.0 objectives. This program will suballocate the majority of AMBAG's REAP 2.0 funds to a competitive program, granting awards to applicants that best achieve all REAP 2.0 goals, objectives and scoring criteria.
- Local Suballocation Grant Program (25% - \$2,625,000)
  - The Local Suballocation Grant Program sets aside \$125,000 per jurisdiction with eligible projects which meet all REAP 2.0 goals and objectives. The goal of this suballocation program is to provide all cities and counties with an opportunity to propose a REAP 2.0 eligible projects while allowing for both implementation and planning uses. All projects or programs must achieve all REAP 2.0 goals, objectives and pass thresholding criteria.
- AMBAG SCS Implementation, Technical Assistance, REAP 2.0 Program Development, Outreach, and Administration (15% - \$1,508,742)
  - Regional planning activities that support infill development and implement the SCS such as pricing studies, transit-oriented development and Opportunity Area planning and implementation
  - Technical assistance

The REAP 2.0 Program provides funds to regional governments to achieve the three core REAP 2.0 objectives listed below. This includes accelerating housing production and facilitate compliance with the 6th Cycle of the housing element, including regional housing need allocations. REAP 2.0 is specifically designed to provide Metropolitan Planning Organizations (MPO) and other Eligible Entities with tools and resources to help implement and advance plans, primarily including Sustainable Communities Strategies (SCS) as part of Regional Transportation Plans to pursue greenhouse gas emission reduction targets through land use and transportation changes.



### REAP 2.0 Program Objectives

Based on input from regional jurisdictions and stakeholders the REAP 2.0 RCGP has been developed within the AMBAG REAP 2.0 Program Framework. REAP 2.0 RCGP supports implementation of the region's housing element work plans as a means of investing in actions identified at the local level that support housing production throughout the region and achieve the REAP 2.0 Program Objectives. Both AMBAG's Regional Competitive and Local Suballocation Grant Programs must meet the REAP 2.0 objectives which are:

- Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability
  - Accelerating infill development that facilitates housing supply, choice, and affordability and AFFH through various planning programs, services, or capital expenditures in a way that reduces VMT and greenhouse gas emissions.
- Affirmatively Furthering Fair Housing (AFFH)
  - Combats discrimination, overcome patterns of segregation, and foster equitable and inclusive communities
  - Includes meaningful actions to address disparities in housing needs and in access to opportunity, replace segregated living patterns with balanced living patterns, and transform racially and ethnically concentrated areas of poverty into areas of opportunity; target funding to benefit disadvantaged and historically underserved communities.
  - Enhances mobility or place-based strategies benefitting housing that meets AFFH goals, or protects existing residents from displacement, or preserves housing choices and affordability in areas of lower- or moderate-opportunity and concentrated poverty.
  - Does the project support regional and local efforts to work toward ensuring all people have full and equal access to opportunities enabling them to lead healthy lives?
- Reducing Vehicle Miles Traveled (VMT)
  - Support new infill housing development and shift travel away from driving by implementing or supporting pedestrian, bicycle, transit, and other alternative transportation programs
  - Realizes multimodal communities through programs, plans, and implementation actions
  - Shifts travel behavior by reducing driving through programs, ordinances, funds, and other mechanisms
  - Increases transit ridership through funding, implementation actions, and planning

\*The REAP 2.0 Infill definition pursuant to State guidelines provides that:

*"Infill", for the purposes of the REAP 2.0 Program, means areas where all the following apply: (1)*

*the area consists of unused or underutilized lands (2) within existing development patterns (3) that is or will be accessible to destinations and daily services by transit, walking, or bicycling and located in either:*

- a. An urban center, urban corridor, or area with transit-supportive densities, or*
- b. An established community that meets all the following criteria:*
  - i. The area consists or previously consisted of qualified urban uses*
  - ii. The area is predominantly surrounded (approximately 75 percent of the perimeter) by parcels that are developed or previously developed with qualified urban uses. In counting this, perimeters bordering navigable bodies of water and improved parks shall not be included, and*
  - iii. No parcel within or adjoining the area is classified as agricultural or natural and working lands.*
- c. Under unique circumstances, applicants may propose an alternative definition of “Infill” subject to approval by the Department and State Collaborative Partners.*

AMBAG staff is engaging the state partners on the infill definition which is expanded to allow for projects and programs within Existing and Planned Opportunity Areas per the 2045 MTP/SCS to more clearly inform geographic and program eligibility in the AMBAG region. A final infill definition for the AMBAG region will be included upon State approval.

## **Section 2 - Eligibility**

The Association of Monterey Bay Area Government’s REAP 2.0 RCGP is the competitive component of the suballocation funds. Regional jurisdictions proposing projects which meet the core REAP 2.0 goals and objectives such as improving housing affordability, increasing housing production, establishing housing closer to jobs, reducing VMT, addressing housing and infrastructure needs in all communities, advancing AFFH and promoting multimodal communities with the best and highest use of grant funds will receive funding.

The REAP 2.0 RCGP program will have grading criteria which mirror REAP 2.0 goals and stakeholder input in order to assure only the most qualified, high-impact, transformational projects will be funded. Project scoring metrics will assist in the project selection process including screening or thresholding criteria to focus funding in existing urban areas, evaluation criteria for infill and measuring how projects reduce VMT, whether projects implement the SCS, and criteria to evaluate whether projects are meeting AFFH goals. All project evaluation criteria will be grounded in the REAP 2.0 guidance on program goals and objectives. Once the suballocation program design is finalized, AMBAG will conduct a regional call for projects for all eligible applicants.

Activities in this phase will include preparing guidance for our subgrant, holding application training workshops, collecting applications, scoring, disbursing grants and performance monitoring.

AMBAG coordinated with our REAP 2.0 State Coordinating Group on reviewing and tentatively approving a definition of infill that largely adheres to the REAP 2.0 definition but adds some additional flexibility by using AMBAG's Existing/Planned Opportunity Areas and Potential Opportunity Areas as qualifying areas, as defined in AMBAG's 2045 Sustainable Communities Strategy.

The definition is as follows:

*Projects within Cities:*

Projects comply with REAP 2.0 Program goals and objectives and are in areas within an Existing/Planned Opportunity Area or Potential Opportunity Area as defined by the AMBAG 2045 MTP/SCS (Moving Forward Monterey Bay 2045) OR the State infill definition in the REAP 2.0 Guidelines.

*Projects within Counties:*

Projects comply with REAP 2.0 Program goals and objectives and are within an Existing/Planned Opportunity Area or Potential Opportunity Area as defined by the AMBAG 2045 MTP/SCS (Moving Forward Monterey Bay 2045) OR the State infill definition in the REAP 2.0 Guidelines. For more about these areas, see: AMBAG's [2045 MTP/SCS](#).

As referred to in these guidelines "projects" are defined as those projects included in a jurisdiction's housing element for compliance with HCD requirements. HCD requires each jurisdiction to identify specific programs in its housing element that will allow it to implement the stated policies and achieve the stated goals and objectives. Programs include specific action steps the locality will take to implement its policies and achieve its goals and objectives. Housing element programs include a specific timeframe for implementation, identify the agencies or officials responsible for implementation, describe the jurisdiction's specific role, and (whenever possible) identify specific measurable outcomes.

*2a. Allocation Methodology and Eligible Applicants*

Contingent on approval from the state and subject to change, up to \$6 million of AMBAG's REAP 2.0 funding allocation, totaling \$10,133,742.41, shall be available for RCGP. Funding shall be disbursed on a competitive basis based on how well applicants achieve core REAP 2.0 objectives and scoring criteria.

Eligible applicants are cities, counties, Regional Transportation Planning Agencies (RTPAs), transit agencies, and public universities within the AMBAG region. Eligible Cities and County applicants are:

County of Santa Cruz	City of Gonzales
City of Santa Cruz	County of San Benito
City of Capitola	City of Monterey
City of Watsonville	City of Marina
City of Scotts Valley	City of Seaside
County of Monterey	City of Del Rey Oaks
City of Hollister	City of Pacific Grove
City of King	City of Soledad
City of Greenfield	City of Carmel by the Sea
City of San Juan Bautista	City of Salinas
City of Sand City	

### *2b. Eligible Partnerships*

Eligible partners include, but are not limited to, other local governments, regional governments, housing authorities, school districts, special districts, regional transportation planning agencies, universities, transit agencies, community-based organizations, or any duly constituted governing body of an Indian Reservation or Rancheria. An eligible applicant may partner with other eligible entities to fulfill one or more projects included in the application. One or more eligible applicants may form a partnership to expend part, or all, of a recipient's RCGP funding. Partnerships are encouraged when aggregating funds creates an opportunity for leveraging additional outside funding, and for cost-efficiency addressing common needs and actions.

Applicants forming partnerships must provide a legally binding agreement between all partners. Applicants that are considering this are encouraged to discuss their proposals with AMBAG staff prior to applying to ensure projects are eligible and the work can be completed prior to the end of the expenditure period.

### *2c. Eligible Uses and Activities*

REAP 2.0 funds are focused on implementation of policies, programs and projects, rather than only the planning processes that were the focus of REAP 1.0. The partnership approach supports housing element implementation and creates expanded opportunities for local efforts to align with AMBAG's regional plans, implement the infill and VMT reduction goals of the AMBAG 2045 MTP/SCS, and support state planning goals.

To receive funding, applicants must:

1. Submit a qualifying application that is approved by the AMBAG review committee. Applicants are not required to directly implement projects and may contract for services following state requirements, and when applicable federal requirements. Applicants are not required to apply for all funds available.
2. Demonstrate a nexus to all three REAP 2.0 Program Objectives for each project proposed:

- Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability; and
  - Affirmatively Furthering Fair Housing; and
  - Reducing Vehicle Miles Traveled
3. Demonstrate project is eligible for funding. Based on the final REAP 2.0 Program Guidelines (dated July 26, 2022) the REAP 2.0 program has the following eligible activities and uses:
- Land use planning, related studies and/or programs that result in implementable/adoptable programs and policies (meaning subject to adoption or approval of the legislative body) required to meet the programs, projects, and commitments in draft, adopted and/or compliant 6<sup>th</sup> Cycle Housing Elements;
  - Outreach supporting programs, projects or plans required in draft, adopted and/or compliant 6<sup>th</sup> Cycle Housing Elements and consistent with AMBAG's adopted Public Participation Plan;
  - Housing strategies for increasing supply and lasting affordability including strategic planning and/or seed funding for subregional housing trust funds and community land trusts in compliance with the State's Guidelines;
  - Technical assistance to implement the eligible activities and uses listed above, including temporary staffing and consultant costs. The REAP 2.0 program can fund existing or temporary staff support to manage and implement eligible REAP 2.0 activities. Costs incurred by existing staff must clearly delineate and differentiate work that is funded by existing sources and is limited to work on REAP-eligible activities; and
4. Submit a complete application along with all required supporting documents within the application period. See Section 3 for information on applying for funding.

Consultants or other external resources may be used for work on eligible activities but are not required. Applicants will indicate in their funding application whether they intend to use existing staff, temporary staff, consultants, or other resources for each activity.

#### *2d. Ineligible Activities*

- Activities where clear nexuses to all Program Objectives listed in Section 1 are not demonstrated.
- Activities that obstruct or hinder housing production, e.g., moratoriums, downzoning, planning documents with conditional use permits that significantly impact approval certainty and timing, planned development, or other similarly constraining processes.
- Administrative costs of persons employed by the grantee for activities not directly related to the preparation and adoption of the proposed Activity or Activities.

AMBAG will not accept applications for, nor reimburse for, ineligible activities or projects. Expenditure reimbursement requires prior authorization in writing from AMBAG for the eligible projects and activities. AMBAG may be subject to repayment of REAP 2.0 funds to HCD if it is found in breach of its agreement with HCD, which can occur if REAP 2.0 funds are used for ineligible

activities. If AMBAG is required to repay funds to HCD, AMBAG will require reimbursement from the RCGP recipient.

## Section 3 – Application Process

Funding will be made available for projects and activities after AMBAG receives approval and funding for its full REAP application from HCD, which is anticipated to occur in early 2023. All activities proposed must meet the requirements established in these guidelines and the state's REAP 2.0 Program Guidelines.

### *3a. Applying for Funding*

*Process and Timing:* To apply for project funding, eligible applicants must submit a REAP 2.0 RCGP Application (Attachment 3). A jurisdiction or eligible applicant may submit multiple applications through the final due date for eligible projects and activities until it has reached its funding maximum. The minimum grant award for RCGP projects is \$500,000.

The application period will be opened after concurrence has been secured from the state on the items noted above and will close on midnight on MONTH DAY, 2023.

*Application Submittal and Review:* The application must include information on proposed projects and activities, key tasks and deliverables, estimated costs, and identification of the implementing agency for each project and activity, among other requirements provided in the application template.

Prior to submitting the application to AMBAG, the applicant must receive approval to apply for funding from the applicant's decision-making body or authorized signatory and agree to the reporting requirements. To the extent feasible, if the application proposes partnerships or further suballocation to jurisdictions, approval or authorization from the related decision-making bodies is encouraged. Applications will be reviewed by AMBAG staff on an ongoing basis and will be assessed for eligibility, nexus to the REAP 2.0 program objectives, and alignment with the RCGP and the State REAP 2.0 Guidelines.

Once applications are reviewed, AMBAG will provide an award letter to the subregional partner indicating whether the submitted projects are approved for funding, or a letter indicating how the application needs to be revised to be accepted. Projects that do not meet the funding criteria cannot be funded through REAP 2.0 RCGP. A jurisdiction or eligible applicant may revise its application or project scope to meet the funding criteria and resubmit the application up until the final due date.

Applications for ineligible activities or projects that do not meet the funding criteria in Section 1 will not be accepted. Applicants may resubmit revised projects that address the reasons the original submittal was rejected.

Applications will be accepted until the final date to apply, which is by midnight on MONTH DAY, 2023.

Given the schedule requirements of the REAP 2.0 Guidelines to award suballocations, conditional award letters shall be distributed within 60 days of a complete application received from an applicant for a suballocation (not inclusive of encumbrance or an executed Standard Agreement).

### **3b. Unallocated Funds**

Remaining funds that are remaining unencumbered after the application deadline will be available for projects in the AMBAG Region through March 1, 2024 or at AMBAG's discretion.

By June 30, 2024 all REAP 2.0 funds must be fully encumbered.

### **3c. Funding Criteria**

Funding applications are required to meet all three REAP 2.0 Project Objectives (Section 1 of the Guidelines) and shall be evaluated for funding based on the following criteria:

- Are the projects proposed are eligible uses and activities (Section 2c.)?
- Is a clear statement included demonstrating a nexus between each proposed project (or activity) and all three of the following state program objectives?:
  - Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability; and
  - Affirmatively Furthering Fair Housing; and
  - Reducing Vehicle Miles Traveled
- Does the project support compliance with a jurisdiction's housing element?
- Does the project provide transformative planning and/or implementation activities?
- Does the project target funding to benefit disadvantaged and historically underserved communities?
- Does the project lead to substantial changes in land use patterns and travel behaviors?
- Does the project support California Planning Priorities? This may include promotion of infill development, supporting environmental.
- Is a project scope of work and budget provided that demonstrates an understanding of the work and financial considerations required to deliver the project?
- Has the applicant thoroughly considered risks associated with delivering the project consistent with the scope of work and budget?
- Has the applicant demonstrated realistic means for mitigating risk associated with delivering the project?



## Section 4 – Contract Administration

### *4a. Implementing Agencies*

Jurisdictions or eligible applicants are required to serve as the implementing agency of the projects and activities applied for. Implementing agencies must be entities eligible to enter into intergovernmental agreements and must demonstrate capacity to implement government grant administration tasks in a timely manner, including applications, contract execution and monitoring, funds management and transfer, and accounting and reporting, including any competitive sub-contracting if applicable. The implementing agency cannot have any unresolved audit findings from prior government contracts and cannot be party to pending land use, housing, or environmental litigation which could impact the proposed activities.

The implementing agency will be responsible for developing the scope of work for the project or activity and leading the procurement process for obtaining consultants and/or resources. The implementing agency must also manage and administer the project, which includes tasks such as monitoring activity progress, reviewing tasks and deliverables, and reviewing and processing invoices.

### *4b. Administrative Fee*

None of a jurisdiction's or eligible applicant's allocation may be charged as administrative activities by the jurisdiction or eligible applicants. Tasks such as reviewing and processing project invoices, processing contract amendments, and preparing reports and metrics of project progress and completion are considered administrative activities. Activities such as developing scopes of work and requests for proposals (RFP), reviewing tasks and deliverables, and outreach with jurisdictions related to the project are considered programmatic and can be charged as a program activity.

### *4c. Expenditure Period*

Per the requirements of AB 140 all funds distributed under REAP must be obligated by June 30, 2024 and expended by June 30, 2026. To meet this deadline and receive reimbursement in alignment with REAP 2.0 guidelines, AMBAG will require all funds to be obligated by March 1, 2024, unless otherwise directed by AMBAG. All invoices associated with RCGP submitted to AMBAG no later than March 31, 2026. Invoices received by AMBAG after this date cannot be guaranteed for reimbursement.

### *4d. Reimbursement*

All projects must submit invoices to AMBAG quarterly and a status report quarterly to receive reimbursement. Invoices must follow the requirements set forth in the Subregional Partnership contract and AMBAG's regular invoicing procedures and must comply with applicable state and/or federal requirements. Expenditure reimbursement requires prior authorization of the eligible



projects and activities, and AMBAG may be subject to repayment of REAP funds to HCD if it is found in breach of its agreement with HCD, which can occur if REAP funds are used for ineligible activities. If AMBAG must repay REAP 2.0 funds to the state, AMBAG will require reimbursement from the eligible applicant or jurisdiction.

AMBAG will provide reimbursement only for costs as specified in the signed agreement(s) with the Jurisdictions or eligible applicants or designee. Costs incurred prior to the date of the grant agreement for the RCGP will not be reimbursed.

#### *4e. Reporting Requirements*

Consistent with AMBAG's Overall Work Program reporting procedures, each jurisdictional partner will be required to provide a quarterly progress report and quarterly invoices to track and measure activity progress. Project progress will be measured according to the tasks, deliverables, costs, and timeline outlined in the jurisdiction's MOU and agreement.

#### *Technical Assistance*

AMBAG staff will provide technical assistance to eligible applicants starting in early 2023 through June 2026. Technical assistance will be available to help subregional partners prioritize activities and complete the application and contracting process. After the start of subregional partnership projects AMBAG staff will be available for guidance with invoicing and reporting.

#### *Timeline*

Below is a tentative schedule and is subject to change in the Final Guidelines.

- March/April 2023: Released draft RCGP Guidelines for public review
- May/June 2023: AMBAG adopts final RCGP Program guidelines.
- August 2023: Final application and list of prioritized projects from eligible applicants due to AMBAG. *(unless due date is extended)*
- September 2023: Grant applications are reviewed and evaluated
- October/November: AMBAG approves applications and awards REAP 2.0
- December 2023 – February 2024: Execute grant agreements with REAP 2.0 awardees
- March 1, 2024: Deadline to encumber REAP 2.0 funds
- March 31, 2026: All REAP projects and activities must be completed; final activity reports due to AMBAG; final project invoices due to AMBAG.

## **REGIONAL COMPETITIVE GRANT PROGRAM - SCORING CRITERIA & METHODOLOGY**

### **Introduction:**

The Association of Monterey Bay Area Governments (AMBAG) REAP 2.0 Program framework is divided into three (3) categories:

1. Regional Competitive Grant Program (RCGP)
2. Local Suballocation Grant Program (LSGP)
3. Regional SCS Implementation, Technical Assistance, Program Development, Outreach and Administration

This is the scoring methodology and instructions for AMBAG's REAP 2.0 Regional Competitive Grant Program.

AMBAG is tasked with assessing REAP 2.0 applications received from eligible jurisdictions against a variety of criteria. To accomplish this task key AMBAG staff members will review and score applications as part of a Review Committee. The Review Committee will average the scores assigned by each review committee member to advance projects to the next step.

AMBAG will submit an application to the California Department of Housing and Community Development (HCD) and its State Collaborative Partners for the 2021 REAP 2.0 Grant Program. Projects recommended for funding in Monterey, Santa Cruz and San Benito Counties must satisfy REAP 2.0 goals and objectives, including geographic equity and a blend of planning vs. implementation projects. The Review Committee will review the project scores and make recommendations to the AMBAG Board of Directors regarding geographic equity and the blend of project types. The AMBAG Board of Directors will review the work of the Review Committee, and ultimately approve projects.

Projects submitted for funding will be scored in three areas: REAP 2.0 Objectives, Primary Factors, and Secondary Factors each described below.

### **REAP 2.0 Objectives**

The REAP 2.0 program has three major objectives that each project must satisfy. The scoring of applications will determine the degree to which each respective project satisfies each objective. The objectives include the following and questions that should be considered when scoring applications are provided.

#### **Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability**

1. Does the project accelerate infill development near jobs and other key destinations to support housing choice and affordability that effectively reduces VMT and greenhouse gas emissions?

2. Is the project at an infill site and does it have affordability components that serve low- and moderate-income households?
3. Is the project for affordable housing development programs – which may involve predevelopment costs (studies, land acquisition, entitlements, etc.), that accelerate the supply of long-term affordable housing for lower and moderate-income households?

#### Affirmatively Furthering Fair Housing (AFFH)

1. Does the project combat discrimination, overcome patterns of segregation, and foster equitable and inclusive communities?
2. Does the project include meaningful actions to address disparities in housing needs and in access to opportunity, replace segregated living patterns with balanced living patterns, and transform racially and ethnically concentrated areas of poverty into areas of opportunity?
3. Does the project support regional and local efforts to work toward ensuring all people have full and equal access to opportunities enabling them to lead healthy lives?
4. Does the project:
  - a. Enhance housing mobility strategies that remove barriers to housing, housing-supportive infrastructure, increased transportation options, and affordability in areas of high opportunity and outside areas of concentrated poverty; or
  - b. Improve place-based strategies to encourage community revitalization; or
  - c. Protect existing residents from displacement and preserve housing choices and affordability in areas of lower- or moderate-opportunity and concentrated poverty?
5. Is the project materially inconsistent with AFFH?
6. Geographic equity – will be addressed post initial scoring.
7. Does the project target funding to benefit disadvantaged and historically underserved communities?
8. Unique equity priorities – weighting of scores addresses unique equity priorities.

#### Reducing Vehicle Miles Traveled (VMT)

1. Does the applicant explain how the proposed use promotes development and aligns housing production in infill locations consistent with the state's climate targets and goals discussed in the California Climate Change Scoping Plan?

2. Is the project consistent with the region's sustainable communities strategy (SCS) through:
  - a. Land use planning, polities, and investment strategies by infill development that facilitates housing supply, choice, and affordability and is serviced by existing and planned expansions of a multimodal transportation system; or
  - b. Transportation planning, policies, and investment strategies by increasing travel options to homes, jobs, services, and other key destinations that provide, support, or enhance multimodal communities and reduce the number or length of vehicle trips?
3. Does the project support new housing development and shift travel away from driving by implementing or supporting pedestrian, bicycle, transit, and other alternative transportation programs?

#### **Primary Factors:**

The primary factors represent factors from the REAP 2.0 guidelines. In addition to providing a primary factor score, the application narratives associated with the primary factors will inform scoring for the REAP 2.0 objectives portion of the scoring matrix. Each primary factor is described below.

#### **Housing Element Compliance**

Does the project support compliance with a jurisdiction's housing element?

#### **Transformative Planning and Implementation Activities**

Does the project provide for housing, planning, or infrastructure investments supporting infill housing, and other actions that enable meeting housing goals that also result in per capita vehicle miles traveled reductions, including accelerating infill development, supporting residents through realizing multimodal communities, shifting travel behavior through reducing driving, and increasing transit ridership?

#### **Public Outreach**

1. Did the proposed project arise from or go through a public process to solicit community input?
2. If this is a planning project, does the scope of work include a public process?

#### **Benefit to Disadvantaged Populations**

Does the project target funding to benefit disadvantaged and historically underserved communities?

#### **Significant Beneficial Impacts**

1. Does the project lead to substantial changes in land use patterns and travel behaviors, demonstrated by:
  - a. A rate of change compared to the baseline; or
  - b. The magnitude of impact relative to variables or targets; or
  - c. The proportion of need achieved; or
  - d. The impact relative to past trends, policies, and practices?

#### California Planning Priorities

1. Does the project support promotion of infill development and equity by rehabilitating, maintain, and improving existing infrastructure that supports infill development and appropriate reuse and redevelopment of previously developed, underutilized land that is presently served by transit, streets, water, sewer, and other essential services, particularly in underserved areas, and to preserve cultural and historic resources?
2. Does the project support protection of environmental and agricultural resources by protecting, preserving, and enhancing the state's most valuable natural resources, including working landscapes such as farm, range, and forest lands, natural lands such as wetlands, watersheds, wildlife habitats, and other wildlands, recreation lands such as parks, trails, greenbelts, and other open space, and landscapes with locally unique features and areas identified by the state as deserving special protection?
3. Does the project encourage efficient development patterns by ensuring that any infrastructure associated with development, other than infill development, supporting new development that does all of the following:
  - a. Uses land efficiently; and
  - b. Is built adjacent to existing developed areas to the extent consistent with #2, above; and
  - c. Is project located in an area appropriately planned for growth; and
  - d. Is served by adequate transportation and other essential utilities and services; and
  - e. Does the project minimize ongoing costs to taxpayers?

#### **Secondary Factors:**

A variety of secondary factors can be considered in the scoring process. These are not tied directly to the REAP 2.0 program but demonstrate the thoroughness of the application and the effectiveness of the project.

#### Project Scope of Work and Budget

Is a project scope of work and budget provided that demonstrates an

understanding of the work and financial considerations required to deliver the project?

#### Project Risk Assessment

1. Has the applicant thoroughly considered risks associated with delivering the project consistent with the scope of work and budget?
2. Has the applicant demonstrated realistic means for mitigating risk associated with delivering the project?

Risks alone should not result in a deficiency, but should be considered if they are unmitigated, not fully understood, or unmanageable.

#### Local Support: Inclusion in Plan and Letters of Support

Projects proposing to construct something typically are drawn from adopted plans. As planning projects are also an eligible use of REAP 2.0 funds, planning projects cannot be held to the same scrutiny. If a project proposing to construct something does not indicate inclusion in an adopted plan, this should be considered in the risk assessment and public outreach sections of the scoring matrix.

Letters of support are not an application requirement. They can influence scores to the extent that they add value to any other response.

#### Scoring:

Scores for each project will be assigned on a 1 to 100 basis. Scores from each committee member will be averaged and converted to project rankings.

- **81-100:** Exceptional evidence of meeting or exceeding requirements
- **61-80:** Strong evidence of meeting requirements
- **41-60:** Suitable evidence of meeting requirements
- **21-40:** Limited evidence of meeting requirements
- **1-20:** Weak evidence of meeting requirements

#### Weighting

The scoring values for each factor were informed by public input received during the outreach process. Though this approach, public input will affect project selection.

Scoring Factor	Weight (%)	Max. Score
<b>REAP 2.0 Objectives</b>		
1. Accelerating Infill Development		25
2. Affirmatively Furthering Fair Housing		25
3. Reducing VMT		25
Subtotal		75
<b>Primary Factors</b>		
1. Housing Element Compliance		3
2. Transformative Planning and Implementation Activities		3
3. Public Outreach		3
4. Benefit to Disadvantage Populations		3
5. Significant Beneficial Impacts		3
6. California Planning Priorities		3
Subtotal		18
<b>Secondary Factors</b>		
1. Scope of Work and Budget		4
2. Project Risk Assessment		3
Subtotal		7
Total		100

### **Subsequent Steps:**

The project selection process will involve three steps. This document focuses primarily on the first step.

1. The scoring committee assigns scores to each application. The scores for each project are averaged.
2. The Review Committee will work to ensure geographic equity and the split between planning and capital projects is incorporated into the projects recommended for funding. The Review Committee will make a formal recommendation to the AMBAG Board of Directors.
3. The AMBAG Board of Directors will consider the work of the Review Committee and approve the projects selected for inclusion in the full application.



**Regional Early Action Planning 2021 (REAP 2.0):  
Local Suballocation Grant Program Draft Guidelines**

Adopted: Month day, year

Table of Contents

Section 1 - Overview.....	2
Background .....	2
REAP 2.0 Program Objectives .....	4
Section 2 - Eligibility .....	5
2a. Allocation Methodology and Eligible Applicants .....	6
2b. Eligible Partnerships .....	6
2c. Eligible Uses and Activities .....	7
2d. Ineligible Activities .....	8
Section 3 – Application Process.....	8
3a. Applying for Funding.....	8
3b. Unallocated Funds .....	9
3c. Funding Criteria.....	9
Section 4 – Contract Administration .....	10
4a. Implementing Agencies .....	10
4b. Administrative fee .....	10
4c. Expenditure Period .....	10
4d. Reimbursement .....	10
4e. Reporting Requirements.....	11
Technical Assistance .....	11
Timeline.....	11
List of Attachments .....	12
Funding Allocation and Subregional Partnership List.....	12





## Section 1 - Overview

The Association of Monterey Bay Area Government's (AMBAG) Regional Early Action Planning 2021 (REAP 2.0) Program guidelines have been developed with input from regional jurisdictional stakeholders to align with AMBAG's adopted REAP 2.0 Program Framework and the state final REAP 2.0 Program Guidelines. The AMBAG REAP 2.0 Local Suballocation Grant Program (LSGP) Guidelines ("Guidelines") implement the REAP 2.0 *Suballocation* funding programs in the AMBAG REAP 2.0 Program Framework. The state REAP 2.0 grant supports accelerating housing production, reducing vehicle miles travelled (VMT), and Affirmatively Furthering Fair Housing (AFFH). *The AMBAG REAP 2.0 program draft framework, infill definition, and suballocation methodology are under review by the state partners. Therefore, these REAP 2.0 LSGP guidelines remain subject to change depending on state input.* These guidelines are consistent with, and when necessary, defer to, the state REAP 2.0 Program Guidelines for establishing terms, conditions, forms, procedures, and other mechanisms necessary to effectuate the program. The California Department of Housing and Community Development (HCD) released REAP 2.0 final program guidelines on July 26, 2022. The AMBAG REAP 2.0 program application is based on inclusive and broad engagement. These guidelines and program will be adjusted as necessary to comply with the state program.

In the REAP 2.0 Guidelines, the state reserves the right, at their sole discretion, to suspend, amend, or modify the provisions of the REAP 2.0 Guidelines at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties. As such, AMBAG reserves the right, at its sole discretion, to suspend or amend the provisions of the REAP 2.0 LSGP guidelines in collaboration with the State, including but not limited to, grant award amounts.

### Background

REAP 2.0 (REAP 2021) was established through AB 140 (July 2021) as part of the mid-year budget revise for the State's FY 21-22 budget for transformative and innovative projects that implement a region's Sustainable Communities Strategy (SCS) and help achieve the objectives of more housing and transportation options that reduce reliance on cars. REAP 2.0 builds on actions completed through the 2019 REAP grant program but expands the focus by integrating housing and climate goals, and by allowing for broader planning and implementation investments, including infrastructure investments supporting housing development.

REAP 2.0 builds off the work achieved through REAP 1.0. In 2020, AMBAG set aside approximately \$8 million of REAP 1.0 funding for a grant program to fund subregional planning activities that accelerate housing production and facilitate compliance implementing a jurisdiction's 6<sup>th</sup> Cycle RHNA, including developing 6<sup>th</sup> Cycle Housing Elements. Funding was non-competitively awarded based on each jurisdiction's population size category with a minimum allocation of \$65,000. REAP 1 was developed to augment resources available through locally received SB 2 and LEAP grants and to foster subregional collaboration to take advantage of economies of scale in meeting housing goals.

The REAP 2.0 Program is funded with \$600 million from the State General Fund. AMBAG's share of



this funding is \$10,133,742.41. The REAP 2.0 Program is administered by the California Department of Housing and Community Development (HCD) (Department), in collaboration with the Governor's Office of Planning and Research (OPR), the Strategic Growth Council (SGC), and the California Air Resources Board (CARB).

In November 2022, the AMBAG Board of Directors adopted the REAP 2.0 Grant Program Framework, which outlines the core objectives, guiding principles, programmatic areas, major milestones, and schedule for allocating funds available to AMBAG through the state REAP 2.0 grant program. The REAP 2.0 Program Framework includes three core components:

1. Competitive Grant Program (60% - \$6,000,000)
  - Developed and administered by AMBAG. Applicant awards must support all REAP 2.0 objectives. This program will suballocate the majority of AMBAG's REAP 2.0 funds to a competitive program, granting awards to applicants that best achieve all REAP 2.0 goals, objectives and scoring criteria.
2. Local Suballocation Grant Program (25% - \$2,625,000)
  - The Local Suballocation Grant Program sets aside \$125,000 per jurisdiction with eligible projects which meet all REAP 2.0 goals and objectives. The goal of this suballocation program is to provide all cities and counties with an opportunity to propose a REAP 2.0 eligible projects while allowing for both implementation and planning uses. All projects or programs must achieve all REAP 2.0 goals, objectives and pass thresholding criteria.
3. AMBAG SCS Implementation, Technical Assistance, REAP 2.0 Program Development and Administration (15% - \$1,508,742)
  - Regional planning activities that support infill development and implement the SCS such as pricing studies, transit-oriented development and Opportunity Area planning and implementation
  - Technical assistance

The REAP 2.0 Program provides funds to regional governments to achieve the three core REAP 2.0 objectives listed below. This includes accelerating housing production and facilitate compliance with the 6th Cycle of the housing element, including regional housing need allocations. REAP 2.0 is specifically designed to provide Metropolitan Planning Organizations (MPO) and other Eligible Entities with tools and resources to help implement and advance plans, primarily including Sustainable Communities Strategies (SCS) as part of Regional Transportation Plans to pursue greenhouse gas emission reduction targets through land use and transportation changes.

### *REAP 2.0 Program Objectives*

Based on feedback from regional jurisdictions and stakeholders the REAP 2.0 LSGP has been developed within the AMBAG REAP 2.0 Draft Program Framework. REAP 2.0 LSGP supports

implementation of the region's housing element work plans as a means of investing in actions identified at the local level that support housing production throughout the region and achieve the REAP 2.0 Program Objectives. Both AMBAG's Competitive and Local Suballocation Grant Programs must meet the REAP 2.0 objectives which are:

1. Accelerating Infill\* Development that Facilitates Housing Supply, Choice, and Affordability
  - Accelerating infill development that facilitates housing supply, choice, and affordability and AFFH through various planning programs, services, or capital expenditures in a way that reduces VMT and greenhouse gas emissions.
2. Affirmatively Furthering Fair Housing (AFFH)
  - Combats discrimination, overcome patterns of segregation, and foster equitable and inclusive communities
  - Includes meaningful actions to address disparities in housing needs and in access to opportunity, replace segregated living patterns with balanced living patterns, and transform racially and ethnically concentrated areas of poverty into areas of opportunity; Target funding to benefit disadvantaged and historically underserved communities.
  - Enhances mobility or place-based strategies benefitting housing that meets AFFH goals, or protects existing residents from displacement, or preserves housing choices and affordability in areas of lower- or moderate-opportunity and concentrated poverty.
  - Does the project support regional and local efforts to work toward ensuring all people have full and equal access to opportunities enabling them to lead healthy lives?
3. Reducing Vehicle Miles Traveled (VMT)
  - Support new infill housing development and shift travel away from driving by implementing or supporting pedestrian, bicycle, transit, and other alternative transportation programs
  - Realizes multimodal communities through programs, plans, and implementation actions
  - Shifts travel behavior by reducing driving through programs, ordinances, funds, and other mechanisms
  - Increases transit ridership through funding, implementation actions, and planning

\*The REAP 2.0 Infill definition pursuant to State guidelines provides that:

*"Infill", for the purposes of the REAP 2.0 Program, means areas where all the following apply: (1) the area consists of unused or underutilized lands (2) within existing development patterns (3) that is or will be accessible to destinations and daily services by transit, walking, or bicycling and located in either:*

- a. *An urban center, urban corridor, or area with transit-supportive densities, or*
- b. *An established community that meets all the following criteria:*
  - i. *The area consists or previously consisted of qualified urban uses*
  - ii. *The area is predominantly surrounded (approximately 75 percent of the perimeter) by parcels that are developed or previously developed with qualified urban uses. In counting this, perimeters bordering navigable bodies of water and improved parks shall not be included, and*
  - iii. *No parcel within or adjoining the area is classified as agricultural or natural and working lands.*
- c. *Under unique circumstances, applicants may propose an alternative definition of “Infill” subject to approval by the Department and State Collaborative Partners.*

AMBAG staff is engaging the state partners on the infill definition which is expanded to allow for projects and programs within Existing and Planned Opportunity Areas per AMBAG’s 2045 MTP/SCS to more clearly inform geographic and program eligibility in the AMBAG region. A final infill definition for the AMBAG region will be included upon State approval.

## Section 2 - Eligibility

The Association of Monterey Bay Area Government’s REAP 2.0 LSGP is the non-competitive component of the suballocation funds. Regional jurisdictions proposing projects which meet the core REAP 2.0 goals and objectives such as improving housing affordability, increasing housing production, establishing housing closer to jobs, reducing VMT, addressing housing and infrastructure needs in all communities, advancing AFFH and promoting multimodal communities with the best and highest use of grant funds will receive funding.

The REAP 2.0 LSGP program will have thresholding criteria which mirror REAP 2.0 goals and stakeholder input in order to assure funded projects meet all REAP 2.0 goals, objectives, and scoring criteria. Project metrics will assist in the project selection process including screening or thresholding criteria to focus funding in existing urban areas, criteria for infill and measuring how projects reduce VMT, whether projects implement the SCS, and criteria to evaluate whether projects are meeting AFFH goals. All project screening and thresholding criteria will be grounded in the REAP 2.0 guidance on program goals and objectives. Once the suballocation program design is finalized, AMBAG will conduct a regional call for projects for all eligible applicants.

Screening or thresholding criteria will be included in the suballocation program evaluation to assure eligible projects are in areas that satisfy an applicable definition of infill development. All suballocation project applications must also include a project location which will assist AMBAG in determining if the location is in an eligible infill area.

AMBAG coordinated with our REAP 2.0 State Coordinating Group on reviewing and tentatively approving a definition of infill that largely adheres to the REAP 2.0 definition but adds some



additional flexibility by using AMBAG's Existing/Planned Opportunity Areas and Potential Opportunity Areas as qualifying areas, as defined in AMBAG's 2045 Sustainable Communities Strategy.

The definition is as follows:

*Projects within Cities:*

Projects comply with REAP 2.0 Program goals and objectives and are in areas within an Existing/Planned Opportunity Area or Potential Opportunity Area as defined by the AMBAG 2045 MTP/SCS (Moving Forward Monterey Bay 2045) OR the State infill definition in the REAP 2.0 Guidelines.

*Projects within Counties:*

Projects comply with REAP 2.0 Program goals and objectives and are within an Existing/Planned Opportunity Area or Potential Opportunity Area as defined by the AMBAG 2045 MTP/SCS (Moving Forward Monterey Bay 2045) OR the State infill definition in the REAP 2.0 Guidelines. For more about these areas, see: [AMBAG 2045 MTP/SCS](#).

As referred to in these guidelines "projects" are defined as those projects included in a jurisdiction's housing element for compliance with HCD requirements. HCD requires each jurisdiction to identify specific programs in its housing element that will allow it to implement the stated policies and achieve the stated goals and objectives. Programs include specific action steps the locality will take to implement its policies and achieve its goals and objectives. Housing element programs include a specific timeframe for implementation, identify the agencies or officials responsible for implementation, describe the jurisdiction's specific role, and (whenever possible) identify specific measurable outcomes.

*2a. Allocation Methodology and Eligible Applicants*

Contingent on approval from the state and subject to change, up to \$2,625,000 million of AMBAG's REAP 2.0 funding allocation, totaling \$10,133,742.41, shall be available for the LSGP. Each city and county in the AMBAG region is eligible for up to \$125,000 if an eligible project can be proposed. Funding shall be disbursed on a non-competitive basis based on whether applicants achieve core REAP 2.0 objectives and pass thresholding criteria.

Eligible applicants are cities and counties within the AMBAG region which are:

County of Santa Cruz	City of Gonzales
City of Santa Cruz	County of San Benito
City of Capitola	City of Monterey
City of Watsonville	City of Marina
City of Scotts Valley	City of Seaside
County of Monterey	City of Del Rey Oaks
City of Hollister	City of Pacific Grove
City of King	City of Soledad
City of Greenfield	City of Carmel by the Sea
City of San Juan Bautista	City of Salinas
City of Sand City	

## 2b. Eligible Partnerships

Eligible partners include, but are not limited to, other local governments, regional governments, housing authorities, school districts, special districts, regional transportation planning agencies, universities, transit agencies, community-based organizations, or any duly constituted governing body of an Indian Reservation or Rancheria. An eligible applicant may partner with other eligible entities to fulfill one or more projects included in the application. One or more eligible applicants may form a partnership to expend part, or all, of a recipient's LSGP funding. Partnerships are encouraged when aggregating funds creates an opportunity for leveraging additional outside funding, and for cost-efficiency addressing common needs and actions.

Applicants forming partnerships must provide a legally binding agreement between all partners. Applicants that are considering this are encouraged to discuss their proposals with AMBAG staff prior to applying to ensure projects are eligible and the work can be completed prior to the end of the expenditure period.

## 2c. Eligible Uses and Activities

REAP 2.0 funds are focused on implementation of policies, programs and projects, rather than only the planning processes that were the focus of REAP 1.0. The partnership approach supports housing element implementation and creates expanded opportunities for local efforts to align with AMBAG's regional plans, implement the infill and VMT reduction goals of the AMBAG 2045 MTP/SCS, and support state planning goals.

To receive funding, applicants must:

1. Submit a qualifying application that is approved by the AMBAG review committee. Applicants are not required to directly implement projects and may contract for services following state requirements, and when applicable federal requirements. Applicants are not required to apply for all funds available.
2. Demonstrate a nexus to all three REAP 2.0 Program Objectives for each project proposed:
  - Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability; and



- Affirmatively Furthering Fair Housing; and
  - Reducing Vehicle Miles Traveled
3. Demonstrate project is eligible for funding. Based on the final State REAP 2.0 Program Guidelines (dated July 26, 2022) the REAP 2.0 program has the following eligible activities and uses:
- Land use planning, related studies and/or programs that result in implementable/adoptable programs and policies (meaning subject to adoption or approval of the legislative body) required to meet the programs, projects, and commitments in draft, adopted and/or compliant 6<sup>th</sup> Cycle Housing Elements;
  - Outreach supporting programs, projects or plans required in draft, adopted and/or compliant 6<sup>th</sup> Cycle Housing Elements and consistent with AMBAG's adopted Public Participation Plan;
  - Technical assistance to implement the eligible activities and uses listed above, including temporary staffing and consultant costs. The REAP 2.0 program can fund existing or temporary staff support to manage and implement eligible REAP 2.0 activities. Costs incurred by existing staff must clearly delineate and differentiate work that is funded by existing sources and is limited to work on REAP-eligible activities; and
4. Submit a complete application along with all required supporting documents within the application period. See Section 3 for information on applying for funding.

Consultants or other external resources may be used for work on eligible activities but are not required. Applicants will indicate in their funding application whether they intend to use existing staff, temporary staff, consultants, or other resources for each activity.

#### *2d. Ineligible Activities*

- Activities where clear nexuses to all Program Objectives listed in Section 1 are not demonstrated.
- Activities that obstruct or hinder housing production, e.g., moratoriums, downzoning, planning documents with conditional use permits that significantly impact approval certainty and timing, planned development, or other similarly constraining processes.
- Administrative costs of persons employed by the grantee for activities not directly related to the preparation and adoption of the proposed Activity or Activities.

AMBAG will not accept applications for, nor reimburse for, ineligible activities or projects. Expenditure reimbursement requires prior authorization in writing from AMBAG for the eligible projects and activities. AMBAG may be subject to repayment of REAP 2.0 funds to HCD if it is found in breach of its agreement with HCD, which can occur if REAP 2.0 funds are used for ineligible activities. If AMBAG is required to repay funds to HCD, AMBAG will require reimbursement from the LSGP recipient.



## Section 3 – Application Process

Funding will be made available for projects and activities after AMBAG receives approval and funding for its full REAP application from HCD, which is anticipated to occur in early 2023. All activities proposed must meet the requirements established in these guidelines and the state's REAP 2.0 Program Guidelines.

### *3a. Applying for Funding*

*Process and Timing:* To apply for project funding, eligible applicants must submit a REAP 2.0 LSGP Application (Attachment 3). A jurisdiction or eligible applicant may submit multiple applications through the final due date for eligible projects and activities until it has reached its funding maximum.

The application period will be opened after concurrence has been secured from the state on the items noted above and will close on midnight on MONTH DAY, 2023.

*Application Submittal and Review:* The application must include information on proposed projects and activities, key tasks and deliverables, estimated costs, and identification of the implementing agency for each project and activity, among other requirements provided in the application template.

Prior to submitting the application to AMBAG, the applicant must receive approval to apply for funding from the applicant's decision-making body or authorized signatory and agree to the reporting requirements. To the extent feasible, if the application proposes partnerships or further suballocation to jurisdictions, approval or authorization from the related decision-making bodies is encouraged. Applications will be reviewed by AMBAG staff on an ongoing basis and will be assessed for eligibility, nexus to the REAP 2.0 program objectives, and alignment with the LSGP and the State REAP 2.0 Guidelines.

Once applications are reviewed, AMBAG will provide an award letter to the eligible applicant indicating whether the submitted projects are approved for funding, or a letter indicating how the application needs to be revised to be accepted. Projects that do not meet the funding criteria cannot be funded through REAP 2.0 LSGP. A jurisdiction or eligible applicant may revise its application or project scope to meet the funding criteria and resubmit the application up until the final due date.

Applications for ineligible activities or projects that do not meet the funding criteria in Section 1 will not be accepted. Applicants may resubmit revised projects that address the reasons the original submittal was rejected.

Applications will be accepted until the final date to apply, which is by midnight on MONTH DAY, 2023.



Given the schedule requirements of the REAP 2.0 Guidelines to award suballocations, if a successful application is submitted, conditional award letters shall be distributed within 60 days of a complete application received from an applicant for a suballocation (not inclusive of encumbrance or an executed Standard Agreement).

### 3b. Unallocated Funds

Remaining funds that are remaining unencumbered after the application deadline will be available for projects in the AMBAG Region through March 1, 2024 or at AMBAG's discretion.

By June 30, 2024, all REAP 2.0 funds must be fully encumbered.

### 3c. Funding Criteria

Funding applications are required to meet all three REAP 2.0 Objectives (Section 1 of the Guidelines) and shall be evaluated for funding based on the Local Suballocation Grant Program Methodology listed at the end of this document, including but not limited to the following criteria:

- Are the projects proposed are eligible uses and activities (Section 2c.)?
- Is a clear statement included demonstrating a nexus between each proposed project (or activity) and all three of the following state program objectives?
  - Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability; and
  - Affirmatively Furthering Fair Housing; and
  - Reducing Vehicle Miles Traveled
- Does the project support compliance with a jurisdiction's housing element?
- Does the project provide transformative planning and/or implementation activities?
- Does the project target funding to benefit disadvantaged and historically underserved communities?
- Does the project lead to substantial changes in land use patterns and travel behaviors?
- Does the project support California Planning Priorities? This may include promotion of infill development, supporting environmental and agricultural resources, and or encouraging efficient development patterns.

## Section 4 – Contract Administration

### 4a. Implementing Agencies

Jurisdictions or eligible applicants are required to serve as the implementing agency of the projects and activities applied for. Implementing agencies must be entities eligible to enter into intergovernmental agreements and must demonstrate capacity to implement government grant administration tasks in a timely manner, including applications, contract execution and monitoring, funds management and transfer, and accounting and reporting, including any competitive sub-



contracting if applicable. The implementing agency cannot have any unresolved audit findings from prior government contracts and cannot be party to pending land use, housing, or environmental litigation which could impact the proposed activities.

The implementing agency will be responsible for developing the scope of work for the project or activity and leading the procurement process for obtaining consultants and/or resources. The implementing agency must also manage and administer the project, which includes tasks such as monitoring activity progress, reviewing tasks and deliverables, and reviewing and processing invoices.

#### *4b. Administrative Fee*

None of a jurisdiction's or eligible applicant's allocation may be charged as administrative activities by the jurisdiction or eligible applicants. Tasks such as reviewing and processing project invoices, processing contract amendments, and preparing reports and metrics of project progress and completion are considered administrative activities. Activities such as developing scopes of work and requests for proposals (RFP), reviewing tasks and deliverables, and outreach with jurisdictions related to the project are considered programmatic and can be charged as a program activity.

#### *4c. Expenditure Period*

Per the requirements of AB 140 all funds distributed under REAP must be obligated by June 30, 2024 and expended by June 30, 2026. To meet this deadline and receive reimbursement in alignment with REAP 2.0 guidelines, AMBAG will require all funds to be obligated by March 1, 2024, unless otherwise directed by AMBAG. All invoices associated with LSGP submitted to AMBAG no later than March 31, 2026. Invoices received by AMBAG after this date cannot be guaranteed for reimbursement.

#### *4d. Reimbursement*

All projects must submit invoices to AMBAG quarterly and a status report quarterly to receive reimbursement. Invoices must follow the requirements set forth in the Subregional Partnership contract and AMBAG's regular invoicing procedures and must comply with applicable state and/or federal requirements. Expenditure reimbursement requires prior authorization of the eligible projects and activities, and AMBAG may be subject to repayment of REAP funds to HCD if it is found in breach of its agreement with HCD, which can occur if REAP funds are used for ineligible activities. If AMBAG must repay REAP 2.0 funds to the state, AMBAG will require reimbursement from the eligible applicant or jurisdiction.

AMBAG will provide reimbursement only for costs as specified in the signed agreement(s) with the Jurisdictions or eligible applicants or designee. Costs incurred prior to the date of the grant agreement for the LSGP will not be reimbursed.

#### 4e. Reporting Requirements

Consistent with AMBAG's Overall Work Program reporting procedures, each jurisdictional partner will be required to provide a quarterly progress report and quarterly invoices to track and measure activity progress. Project progress will be measured according to the tasks, deliverables, costs, and timeline outlined in the jurisdiction's MOU and agreement.

#### Technical Assistance

AMBAG staff will provide technical assistance to eligible applicants starting in early 2023 through June 2026. Technical assistance will be available to help subregional partners prioritize activities and complete the application and contracting process. After the start of subregional partnership projects AMBAG staff will be available for guidance with invoicing and reporting.

#### Timeline

Below is a tentative schedule and is subject to change in the Final Guidelines.

- March/April 2023: Released draft RCGP Guidelines for public review
- May/June 2023: AMBAG adopts final RCGP Program guidelines.
- August 2023: Final application and list of prioritized projects from eligible applicants due to AMBAG. (*unless due date is extended*)
- September 2023: Grant applications are reviewed and evaluated
- October/November: AMBAG approves applications and awards REAP 2.0
- December 2023 – February 2024: Execute grant agreements with REAP 2.0 awardees
- March 1, 2024: Deadline to encumber REAP 2.0 funds
- March 31, 2026: All REAP projects and activities must be completed; final activity reports due to AMBAG; final project invoices due to AMBAG.



## **LOCAL SUBALLOCATION GRANT PROGRAM SCORING CRITERIA & METHODOLOGY**

### **Introduction:**

The Association of Monterey Bay Area Governments (AMBAG) REAP 2.0 Grant Program framework is divided into three (3) categories:

1. Regional Competitive Grant Program (RCGP)
2. Local Suballocation Grant Program (LSGP)
3. Regional SCS Implementation, Technical Assistance, Program Development, Outreach and Administration

This is the scoring methodology and instructions for AMBAG's REAP 2.0 LSGP.

AMBAG will assess REAP 2.0 applications received from eligible jurisdictions against a variety of criteria. To accomplish this task key AMBAG will assemble a panel of reviewers to evaluate applications as part of a Review Committee, using pass or fail thresholding criteria. Once the review and thresholding criteria are finalized, the Review Committee will advance eligible projects to the next step.

Projects recommended for funding in Monterey, Santa Cruz and San Benito Counties must satisfy REAP 2.0 goals and objectives, including geographic equity and a blend of planning vs. implementation projects. Once the draft review and thresholding criteria are finalized, the Review Committee will review the projects and make recommendations to the AMBAG Board of Directors. The AMBAG Board of Directors will review the work of the Review Committee, and ultimately approve projects.

Projects will be scored in three areas: REAP 2.0 Objectives, Primary Factors, and Secondary Factors each described below.

### **REAP 2.0 Objectives**

The REAP 2.0 program has three major objectives that each project must satisfy. The thresholding of applications will determine whether each project satisfies each objective. The objectives include the following and questions that should be considered when thresholding applications are provided.

#### **Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability**

1. Does the project accelerate infill development near jobs and other key destinations to support housing choice and affordability that effectively reduces VMT and greenhouse gas emissions?
2. Is the project at an infill site and does it have affordability components that serve low- and moderate-income households?

3. Is the project for affordable housing development programs – which may involve predevelopment costs (studies, land acquisition, entitlements, etc.), that accelerate the supply of long-term affordable housing for lower and moderate-income households?

#### Affirmatively Furthering Fair Housing (AFFH)

1. Does the project combat discrimination, overcome patterns of segregation, and foster equitable and inclusive communities?
2. Does the project include meaningful actions to address disparities in housing needs and in access to opportunity, replace segregated living patterns with balanced living patterns, and transform racially and ethnically concentrated areas of poverty into areas of opportunity?
3. Does the project support regional and local efforts to work toward ensuring all people have full and equal access to opportunities enabling them to lead healthy lives?
4. Does the project:
  - a. Enhance housing mobility strategies that remove barriers to housing, housing-supportive infrastructure, increased transportation options, and affordability in areas of high opportunity and outside areas of concentrated poverty; or
  - b. Improve place-based strategies to encourage community revitalization; or
  - c. Protect existing residents from displacement and preserve housing choices and affordability in areas of lower- or moderate-opportunity and concentrated poverty?
5. Is the project materially inconsistent with AFFH?
6. Geographic equity – will be addressed post initial thresholding.
7. Does the project target funding to benefit disadvantaged and historically underserved communities?
8. Unique equity priorities – Geographic equity considerations in suballocation address unique equity priorities.

#### Reducing Vehicle Miles Traveled (VMT)

1. Does the applicant explain how the proposed use promotes development and aligns housing production in infill locations consistent with the state's climate targets and goals discussed in the California Climate Change Scoping Plan?
2. Is the project consistent with the region's sustainable communities strategy (SCS) through:



- a. Land use planning, policies, and investment strategies by infill development that facilitates housing supply, choice, and affordability and is serviced by existing and planned expansions of a multimodal transportation system; or
  - b. Transportation planning, policies, and investment strategies by increasing travel options to homes, jobs, services, and other key destinations that provide, support, or enhance multimodal communities and reduce the number or length of vehicle trips?
3. Does the project support new housing development and shift travel away from driving by implementing or supporting pedestrian, bicycle, transit, and other alternative transportation programs?

### **Primary Factors:**

The primary factors represent factors from the REAP 2.0 guidelines. The application narratives associated with the primary factors will inform thresholding for the REAP 2.0 objectives portion of the thresholding matrix. Each primary factor is described below.

#### **Housing Element Compliance**

Does the project support compliance with a jurisdiction's housing element?

#### **Transformative Planning and Implementation Activities**

Does the project provide transformative planning and/or implementation activities? For example, housing, planning, or infrastructure investments supporting infill housing, and other actions that enable meeting housing goals that also result in per capita VMT reductions, including accelerating infill development, supporting residents through realizing multimodal communities, shifting travel behavior through reducing driving, and increasing transit ridership.

#### **Benefit to Disadvantaged Populations**

Does the project target funding to benefit disadvantaged and historically underserved communities?

#### **Significant Beneficial Impacts**

Does the project lead to substantial changes in land use patterns and travel behaviors? For example, a rate of change compared to the baseline; a magnitude of impact relative to variables or targets; evaluation of the proportion of need achieved; or the impact relative to past trends, policies, and practices.

#### **California Planning Priorities**



Does the project support California Planning Priorities? This may include promotion of infill development, supporting environmental and agricultural resources, and or encouraging efficient development patterns.

### **Thresholding Criteria:**

Project elements will be rated on a pass or fail basis. Any project that fails one or more of the REAP 2.0 objectives or primary factors will be rejected. Projects that meet all REAP 2.0 objectives and goals will be considered for approval as eligible projects.

- **Pass:** Sufficient evidence of meeting or exceeding requirements
- **Fail:** Insufficient evidence of meeting requirements

Thresholding Criteria	PASS/FAIL
1. Accelerating Infill Development	Pass/Fail
2. Affirmatively Furthering Fair Housing	Pass/Fail
3. Reducing VMT	Pass/Fail
<b>Primary Factors</b>	
1. Housing Element Compliance	Pass/Fail
2. Transformative Planning and Implementation Activities	Pass/Fail
3. Benefit to Disadvantaged Populations	Pass/Fail
4. Significant Beneficial Impacts	Pass/Fail
5. California Planning Priorities	Pass/Fail
<b>Total</b>	<b>N/A</b>

### **Subsequent Steps:**

AMBAG staff will review each application with a pass or fail rating. If any one or more thresholding criteria rated “fail,” the entire application will be deemed ineligible and rejected. Applicants are allowed to revise their application and resubmit. Applications that pass all thresholding criteria will be considered for recommendation to the AMBAG Board of Directors.



**MEMORANDUM**

**TO:** AMBAG Planning Directors Forum

**FROM:** Paul Hierling, Senior Planner

**SUBJECT:** GIS Site Suitability Tool Update

**MEETING DATE:** February 27, 2023

**RECOMMENDATION:**

Staff will provide a presentation on the GIS Site Suitability tool, a web-mapping tool funded by the California Department of Housing & Community Development (HCD) and developed by PlaceWorks in coordination with AMBAG. The purpose of the tool is to help local jurisdictions understand site opportunities for aligning housing planning with the 6<sup>th</sup> Cycle housing element site inventory requirements.

**BACKGROUND/ DISCUSSION:**

The adopted FY 2019-20 California Budget (AB 74) and the associated housing trailer bill (AB 101) established the Regional Early Action Planning (REAP) grant program of 2019, providing regions and jurisdictions with one-time planning funding to enable jurisdictions to meet the 6<sup>th</sup> Cycle of the Regional Housing Needs Assessment (RHNA). As part of this program, HCD obtained funding to provide technical assistance throughout the state. In response to input from jurisdictions throughout the region on technical assistance needs, local jurisdictions and AMBAG requested HCD provide assistance with 6<sup>th</sup> Cycle housing element site inventory requirements in late 2021. In June 2022, HCD allocated funding to their consultant Placeworks to coordinate with AMBAG to compile a GIS site suitability web-mapping tool to assist AMBAG's local jurisdictions with housing element site inventory requirements.

The GIS Site Suitability tool will assist jurisdictions in understanding local land use, site opportunities, socio-economic factors, affirmatively furthering fair housing (AFFH) data, and environmental sensitivities to inform the 6<sup>th</sup> Cycle housing element site inventory analysis. The tool allows for data related to housing element site inventory criteria to be

*Planning Excellence!*



filtered to identify sets of parcels which may be candidates to meet 6<sup>th</sup> Cycle housing element goals. It also allows for download of tabular and spatial data for use by external consultants, identifying parcel numbers, selecting and saving parcels, and providing a scoping tool for jurisdictions to use in their site inventory process. Within the tool, land use data is represented by placetypes data from the AMBAG 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). Placetypes data was vetted by each jurisdiction in late 2020 and normalizes land use data so that land uses are roughly comparable between jurisdictions in type and intensity.

This web-mapping tool will give users with a general understanding of site suitability, but is not intended to provide the full detailed discretionary and qualitative analysis required in [HCD's Housing Element Site Inventory Guidebook](#). Rather, it is intended to be used in conjunction with [HCD's AFFH Data Viewer](#), HCD's [Housing Element Inventory Guidebook](#), and other state and local planning resources to fulfill 6<sup>th</sup> cycle housing element site inventory requirements.

#### ***Timeline***

- January 2023 – Hosting system finalized
- February 2023 – Analytics finalized and draft system testing
- March 2023 – Final tool ready for release

#### ***Next Steps***

AMBAG will work with Placeworks to release the final GIS web-mapping tool in early March 2023 and schedule a training webinar for local jurisdiction staff.

**MEMORANDUM**

**TO:** AMBAG Planning Directors Forum

**RECOMMENDED BY:** Heather Adamson, Director of Planning

**SUBJECT:** 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy Draft Work Program and Schedule

**MEETING DATE:** February 27, 2023

**RECOMMENDATION:**

AMBAG staff will provide an overview of the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy draft work program and schedule. Planning Directors members are requested to discuss and provide input on the draft work program and schedule.

**BACKGROUND:**

AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2022. AMBAG staff has developed a detailed work program and schedule for the 2050 MTP/SCS that incorporates a variety of planning efforts. The 2050 MTP/SCS is scheduled for adoption in June 2026. The draft work program will be presented to the Planning Directors Forum and the Technical Advisory Committees in February and March 2023. Feedback from all groups will be incorporated into a revised work program which is scheduled to be approved by the AMBAG Board of Directors in April 2023.

**DISCUSSION:**

Federal and state law requires that AMBAG prepare a long-range transportation plan every four years. AMBAG staff has developed a detailed work program and schedule for the 2050 MTP/SCS that incorporates a variety of planning efforts. In accordance with state and federal guidelines, the 2050 MTP/SCS is scheduled for adoption by the Board of Directors in June 2026. The 2050 MTP/SCS draft work program and schedule included as Attachment 1. A number of key inputs and components that will shape the development

of a 2050 MTP/SCS are highlighted below.

#### *2026 Regional Growth Forecast*

Work will begin shortly to prepare a new Regional Growth Forecast which will be used in the preparation of the 2050 MTP/SCS. The expected completion of the draft 2026 Regional Growth Forecast is fall 2024.

#### *Policy Area/Technical Updates*

A number of relevant areas have continued to grow in importance because of the growing connections between land use and transportation in our region and throughout the state and the nation. Policy discussions and strategies will be evaluated as part of the development of the 2050 MTP/SCS as well as updating the necessary technical data.

- Land Use and Housing
- Climate Change, Adaptation and Resiliency
- Equity and Environmental Justice
- Freight and Economic Development
- Performance Planning and Management

#### *Other Key 2050 MTP/SCS Tasks*

Key tasks include incorporating the results of related efforts currently underway throughout the region (e.g., transportation studies, corridor studies and subregional studies) into the development of the 2050 MTP/SCS.

Other tasks include updating major sections of the plan including plan performance measures, equity and environmental justice analysis, revenue projections, updating the project list including cost estimates for projects and services, and phasing.

#### *2050 MTP/SCS Public Involvement Plan*

AMBAG regularly involves the public in regional planning efforts. A public involvement plan (PIP) will be prepared to help develop the 2050 MTP/SCS based on the updated AMBAG 2023 Public Participation Plan. Additionally, there will be a series of public workshops, visualizations, and other means for involving the public and receiving input on the work products and draft 2050 MTP/SCS. The Board of Directors will be asked to adopt the PIP later in 2023 as part of the 2023 Public Participation Plan.

#### *2050 MTP/SCS Environmental Impact Report (EIR)*

A programmatic EIR would collectively cover the topics of the entire MTP/SCS. It is expected that the Notice of Preparation for the EIR would be released in 2024. New developments from recent CEQA cases may increase the analysis required in the EIR.

#### *2050 MTP/SCS Proposed Roles and Responsibilities*

A number of committees and working groups will provide oversight and input into the development of the 2050 MTP/SCS. The region's public works directors and planning directors, who are represented in the county level Technical Advisory Committees (TACs) and the Planning Directors Forum (PDF), respectively.

#### **Next Steps**

AMBAG will be presenting the 2050 MTP/SCS draft work program to the Planning Directors Forum and TACs and in February and March 2023. The Board of Directors will be asked to approve the 2050 MTP/SCS work program at its April 12, 2023 meeting.

#### **ATTACHMENT:**

1. 2050 MTP/SCS Draft Work Program and Schedule

**2050 METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY  
(MTP/SCS) DRAFT WORK PROGRAM**

**February 2023**

1. *Develop 2050 MTP/SCS Work Program*
  - Review work program with working groups, committees, and Board of Directors
2. *Public Outreach and Engagement*
  - Establish outreach and education plan for the 2050 MTP/SCS
  - Set up 2050 MTP/SCS Project Web site and maintain throughout MTP/SCS development and adoption
  - Develop Public Involvement Plan (PIP) that meets federal transportation bill requirements and SB 375
  - Schedule events and develop outreach products
  - Conduct subregional workshops on Draft 2050 MTP/SCS
  - Conduct public hearings on Draft 2050 MTP/SCS
  - Analyze ongoing feedback and respond to comments received online, phone, e-mail, etc.
3. *Update 2050 MTP/SCS Vision, Goals, and Policy Objectives*
  - Review existing MTP/SCS and other relevant documents, such as Climate Action Plan for Transportation Infrastructure (CAPTI) and California Transportation Plan (CTP)
  - Monitor and incorporate new transportation act/bill provisions and other legislation (as needed)
  - Incorporate 2023 California Transportation Commission RTP Guidelines (scheduled for approval in December 2023)
4. *Prepare 2026 Regional Growth Forecast Update*
  - Determine overall approach for growth forecast
  - Collect land use inputs including general plan, zoning and permitted projects, consultation with local jurisdictions
  - Develop regionwide growth projections for 2050 (population, housing, jobs, and other economic and demographic variables)
  - Generate updated subregional Growth Forecast for 2050 (population, housing, jobs, land use)
  - Review results with local jurisdictions and other land use authorities
  - Finalize 2026 Regional Growth Forecast

5. *Incorporate Strategies, Policies, and Recommendations from Regional/Corridor/Subregional Studies into Development of the MTP/SCS*
  - Studies include 2022 Coordinated Plan, Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study, California Central Coast Sustainable Freight Study, Santa Cruz County Regional Conservation Investment Strategy, MST's Better Bus Network, MST Transit Oriented Development Study, SC METRO's Bus Network Reimagining Plan, California Transportation Plan 2050, Caltrans Freight Plan, State Rail Plan, Short Range Transit Plans, Active Transportation Plans/Studies, Complete Streets Plans, Advanced Mitigation Studies, Asset Management Plans, Local Street & Roads Needs Assessment, Local Jurisdiction Planning Studies, Airport Planning Studies, Transportation Demand Management Studies/Strategies, Transportation Systems Management Studies/Strategies, etc. (as needed)
6. *Develop Sustainable Communities Strategy (SCS) and Alternative Planning Strategy (APS) (if needed)*
  - Conduct workshop for SB 375 Implementation/Greenhouse Gases (GHG) Regional Targets/SCS development
  - Information meeting(s) with elected officials to obtain input on SCS
  - Develop draft SCS
  - Generate alternative(s) land use/transportation scenario for an APS (if needed)
  - Develop draft APS if the SCS does not meet the regional GHG targets (if needed)
7. *Update Regional Travel Demand Model and Land Use Model*
  - Update travel demand model inputs based on revised demographic information
  - Suballocation and review model inputs for 2020, 2035 and 2050 with local jurisdictions (housing, jobs, and population)
  - Update land use model
  - Model various MTP/SCS scenarios
8. *Develop Project Lists for 2050 MTP/SCS*
  - Issue call for projects, programs, and services for inclusion in the 2050 MTP/SCS
  - Develop or revise cost estimates for all highway and transit projects, including operations and maintenance, transportation demand management and system management projects and programs, goods movement projects, and active transportation projects and programs based on requirements from federal transportation bill
  - Incorporate revised cost estimates for local streets and roads projects provided by the local jurisdictions
  - Develop initial revenue projections for the various local, state, and federal revenue sources for the Revenue Constrained scenarios

- Refine and finalize revenue projections and cost estimates for the Revenue Constrained scenario
9. *Update Performance Measures for 2050 MTP/SCS*
    - Re-evaluate and update performance measures to be consistent with 2050 MTP/SCS goals and policy objectives and to targets established in FAST Act/Bipartisan Infrastructure Law (BIL)/Infrastructure Investment and Jobs Act (IIJA) as well as other required plans and programs
  10. *Develop and Analyze Revenue Constrained Scenarios and Select Preferred Revenue Constrained Scenario for 2050 MTP/SCS*
    - Perform travel demand and land use modeling and evaluate overall performance for consistency with goals and performance measures per federal performance based planning requirements
    - Develop Draft Preferred Scenario, including phasing
  11. *Create EIR Alternatives*
  12. *Produce Draft 2050 MTP/SCS*
  13. *Prepare Draft and Final EIR*
    - Prepare and circulate Notice of Preparation for EIR
    - Prepare Draft EIR
    - Prepare Final EIR
  14. *Release Draft 2050 MTP/SCS and EIR for Public Comment*
  15. *Prepare Draft Final 2050 MTP/SCS*
  16. *Prepare Final EIR*
  17. *Adopt Final 2050 MTP/SCS and EIR*
  18. *CARB Determination on the Final SCS*

**AMBAG**  
**2050 MTP/SCS SCHEDULE**  
**February 2023**

Task #	Task Title	FY 2022/23				FY 2023/24				FY 2024/25				FY 2025/26			
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
1	Develop 2050 MTP/SCS Work Program and Schedule																
2	Public Outreach and Engagement																
3	Prepare 2026 Regional Growth Forecast																
4	Update 2050 MTP/SCS Vision, Goals, and Policy Objectives																
5	Develop Environmental Impact Report																
6	Develop MTP/SCS Project Lists																
7	Develop MTP/SCS Revenue Projections																
8	Develop & Evaluate MTP/SCS Scenarios																
9	Prepare Draft 2050 MTP/SCS																
10	Release Draft 2050 MTP/SCS and Draft EIR																
11	Respond to Comments on Draft 2050 MTP/SCS and Draft EIR																
12	Adopt Final 2050 MTP/SCS and Certify Final EIR																